



Manawatu & West Coast Agricultural and Pastoral Association (Inc.)

Annual Report 2021 / 2022

Manawatu & West Coast Agricultural & Pastoral Association

□ OFFICERS 2021 – 2022 □

PRESIDENT	Brad Powell
SENIOR VICE-PRESIDENT	Bob Phillips
JUNIOR VICE PRESIDENT	(vacant)
IMMEDIATE PAST PRESIDENT	(vacant)
TREASURER	(vacant)

HONORARY VICE-PRESIDENTS

Manawatu District Council Mayor, Helen Worboys
Ash Hazlitt, John Wall

HONORARY SOLICITOR

Sam Rowe, Fitzherbert Rowe

HONORARY LIFE MEMBERS

Tom Kebbell, Kevin O'Donnell, Ian McKelvie, Hugh Akers, Peter Gibbons,
Lawrence Satherley, Maxine Mulligan, Trevor Mulligan

GENERAL COMMITTEE

Brad Powell (P), Bob Phillips (SVP), Tom Carroll, Georgia Davies,
John De Burgh, David Dench, Peter Gibbons, Richard Gibson, Ash Hazlitt, Murray
Henderson, Paul Peck, Phil Robertson, Lawrence Satherley, Peter Shirnack, Dianna Timms,
Gilbert Timms, John Wall, Christina Whittle, Sophie Ridd, Holly Powell

NZ DAIRY EVENT COMMITTEE

Lawrence Satherley (Ch), Johanna Wood (VC), Jamie Cunningham, Karen Fitzgerald,
Richard Gibson, Wally Gilbert (Sec) Annalise Gilbert, Richard Gibson, Ash Hazlitt, Robbie
James, Isaac Kelsen, Ken Litchwark, Brad Powell, Kate Stewart, Neville Turnbull, Jess
Vaughan, David Wood, Ron Baker.

OFFICE MANAGER/SECRETARY

Lisa Edgeworth

VETERINARY SURGEONS - Totally Vets

MINUTES of the MANAWATU WEST COAST A&P ASSOCIATION Inc

135th ANNUAL GENERAL MEETING held on Thursday 20th May, 2021 at 7.30pm in the Corporate Lounge, Manfeild Park, Feilding.

Present: Brad Powell, Lawrence Satherley, Bob Phillips, David Dench, John Wall, Peter Gibbons, Ash Hazlitt, Christina Whittle, Julia Sanson (Manfeild Representative)

Welcome: The President welcomed all to the 135th Annual General Meeting.

Apologies: Georgia Davis, Ben Burgess, Gilbert and Dianna Timms, Maxine and Trevor Mulligan.

Accepted: John Wall/David Dench

Crd

In Memoriam: A minute's silence was observed for those who had passed away during the year

Minutes of the Last Meeting: (meeting 23/07/2020)

Minutes read as a true and correct record

Accepted: Lawrence Satherley/Peter Gibbons - Crd

Matters Arising: None.

President's Report: as attached, in the Annual Report.

Accepted. Bob Phillips/Ash Hazlitt Crd

Financial Report: as attached, in the Annual Report.

Vice President, Bob Phillips presented the Financial Report for the year.

Financial Report:

Regrettably, the Treasurer Jo Taylor, resigned her position in March which has left the treasurers' position vacant. Therefore, this report is compiled by the Senior Vice President. Although small, the year ending 28 Feb 21 produced a \$6k profit.

Covid-19 has had a significant impact on revenue for the 20/21 financial year. The annual A & P show was limited to an equestrian event only [run by the MA&P] that returned a small profit of \$1.6k. The prize money for this event was paid electronically for the first time and proved to be acceptable by the competitors. This alleviated the need to withdraw and hold, substantial amounts of cash.

Audit Review Report

17 May 2021 - The reviewer, Mary Davis, reported on the annual accounts and found that in her opinion the financial records as displayed in the Financial Statement fairly reflects the financial position of the Manawatu & West Coast A & P Association (Inc).

NZ Dairy Event

With the relaxation of Covid-19 restrictions, the NZ Dairy Event was able to be held. The show was a resounding success and managed to record a profit of \$1.8k.

Office Manager

The employment of the Office Manager has proven to be very successful. The salary, annual and sick leave, IRD returns and time management is managed by Pay Source for a monthly subscription of \$35 per month. Oversight and support of the Office Manager is provided by the Senior Vice President.

Equipment

Equipment has been depreciated in accordance with current practices. Where there is a zero value of the equipment, these have been written-off but still appear on the asset register.

Other Income

This income is derived from Hireage of our equipment and horse measuring by John & Maren Wall. Our thanks to David Dench who continues to ensure that the equipment is maintained in good order and ready for Hireage or use by the A & P.

Accepted: Bob Phillips/John Wall

Elections:	Officers	Nominated
	<u>President</u>	Brad Powell
	<u>SNR Vice President</u>	Bob Phillips
	<u>JNR VP</u>	Vacant
	<u>Treasurer</u>	Vacant
	<u>Immediate Past President</u>	Vacant
	<u>Honorary Vice Presidents:</u> MDC Mayor, Helen Worboys, Ash Hazlitt, Lawrence Satherley	

As there were no further nominations, all declared elected unopposed, congratulated and thanked for their acceptances.

General Committee (new members) Holly Powell, Christina Whittle

(Retired by rotation): Paul Peck, Murray Henderson, Dianna Timms, Gilbert Timms, (all reelected)

Committee Members resigned? Retiring: = Jill Martin, Jo Taylor, and Isaac Kelsen

General Committee members to be ratified for 2021-2022:

Tom Carroll	Ginny MacLeod	John Wall	Murray Henderson
Richard Gibson	Phil Robertson	John De Burgh	Kate Stewart
Georgia Davies	Paul Peck	Peter Shirnack	Bob Phillips
Gilbert Timms	Diana Timms	David Dench	Lawrence
Satherley	Peter Gibbons	Brad Powell	Ash Hazlitt

Moved *'that the Officers & new committee be ratified for the in-coming year'*.

Carried

Accounts Reviewer: Mary Davis re-elected Carried

Honorary Solicitor: Sam Rowe, Fitzherbert Rowe Carried

Accountants: Glendinnings. Carried

General Business:

1. That the amalgamation of Manawatu & West Coast A&P and the Feilding IA&P be revisited as part of the current Council review being held. Lawrence suggested

putting a working group together to meet with Feilding IA&P to have further discussion. Bob will write a letter to request this meeting.

Accepted: Lawrence Satherley /Ash Hazlitt

Carried

As there was no further General Business, the President Brad Powell thanked everyone for their attendance, invited all to stay for supper, and closed the meeting at 8.30pm.

Signed: _____ President;

Date: _____

Presidents Report 2022

Welcome to our Annual AGM

Well this year, like the last, has been a challenging one for the association, between having no A&P show and the Alpaca show being postponed, it has been tricky.

However, I believe we have weathered the covid storm very well financially, which is a positive considering we have had no show or partnerships/sponsorship for the last couple years.

This year we were lucky to have the NZ Dairy Event go ahead. This was a massive win for the committee, as we saw the country go into Level 3/Red lockdown just prior to the event. The event turned out to be a big success, paying reward to all the committee members who put in many hours in to keep the event running.

In the office Lisa and Bob have been running things very well. They have started getting things ready for the September Alpaca show, November A&P Show and the NZ Dairy Event again in January.

I would like to say a very big thank you to all the committee members that turn up to the meetings and help at events. Without you guys the association wouldn't be where it is now.

Brad Powell
President.

Financial Report:

Financial Report

The Treasurer's position has remained vacant, and all financial transactions have been accomplished by the Office Manager, Lisa Edgeworth with authorisations completed by Brad Powell (President); Bob Phillips (Senior Vice President) and Ash Hazlett (Executive Member). Therefore, this report is compiled by the Senior Vice President.

The year ending 28 Feb 22 produced a \$13.5k surplus which was double the previous year end but once again Covid-19 impacted the A & P Annual Show which regrettably had to be cancelled. This had a significant influence on revenue for the 21/22 financial year. However, an extremely successful NZ Dairy Event contributed to the ongoing financial viability of the Association.

Audit Review Report

26 April 2022 - The reviewer, Mary Davis, reported on the annual accounts and found that in her opinion the financial records as displayed in the Financial Statement fairly reflects the financial position of the Manawatu & West Coast A & P Association (Inc) as of 28 February 2022.

NZ Dairy Event

Despite the restrictions imposed by the Governments' Covid-19 traffic light system, the NZ Dairy Event (NZDE) went ahead and was a resounding success with entries up on the previous year. Grants to the value of \$14.5k and sponsorships of \$37.4k resulted in a surplus of \$15.5k.

Office Manager

Lisa Edgeworth worked hard to secure grants for the NZDE and assisted with the administration associated with the event. This position continues to be an essential role that enables the Association to function efficiently. Oversight and support of the Office Manager is provided by the Senior Vice President.

Equipment

Equipment has been depreciated in accordance with current practices. Where there is a zero value of the equipment, these have been written-off but still appear on the asset register. Our thanks once again to David Dench who continues to ensure that the equipment is maintained in good order and ready for hireage or use by the A & P.

Other Income

- Hireage of our equipment
- Horse measuring by John & Maren Wall
- The A & P accessed the Governments' wage and resurgence subsidies which helped to offset the loss of revenue from the cancelled annual show.
- Grants and sponsorships

Bob Phillips
Senior Vice President

**AUDIT REVIEW REPORT
MANAWATU & WEST COAST A & P ASSOCIATION (INC)**

I have performed an audit review on the Financial Statements attached that provide information about the financial performance of the Manawatu & West Coast A & P Association (Inc) for the year ended 28 February 2022 and its financial position as at that date.

I have obtained all the information and explanations I have required and my examination has not disclosed any unrecorded income or expenditure, but in common with other organisations of a similar nature, complete control is not practical and although I have no reason to think that there is any unrecorded income or expenditure, I am not able to confirm this.

In my opinion the financial records as displayed in the Financial Statement fairly reflects the financial position of the Manawatu & West Coast A & P Association (Inc) as at 28 February 2022 and the results of its operations and cash flows for the year ended on that date.

My audit review was completed on 26 April 2022.



Mary Davis
Reviewer
26 April 2022

Manawatu & West Coast A&P Association (Inc.)
Statement of Accounting Policies
For the year Ended 29 Feb 2022

- 1 Reporting Entity:** Manawatu and West Coast A&P Association (Inc.) is an incorporated Society and has therefore taken advantage of all differential reporting exemption.
- 2** Manawatu And west Coast A&P Association (Inc.) is a registered Charitable trust “CC34970” and reports annually to the Dep’t of Internal Affairs Charities Services.

Measurement Base:

The accounting principles recognized as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis are followed by Manawatu & West Coast A&P Association (Inc.)

Specific Accounting Policies:

The following specific accounting policies which materially affect the measurement of financial performance and the financial position have been applied.

- a. **Accounts receivable:** Accounts Receivable are stated at their estimated net realisable value.
- b. **Fixed Assets & Depreciation:** Fixed Assets are stated at cost less aggregate depreciation. Depreciation has been calculated using the maximum rates permitted by the Income Tax Act 1994
- c. **Goods and services Tax:** The financial statements have been prepared on a GST exclusive basis.
- d. **Differential Reporting:** The entity qualifies for differential reporting as it is not publicly accountable and there is no separation between the owners and the governing body. The entity has taken full advantage of all differential reporting exemptions.
- e. **Changes in Accounting Polices:** Depreciation has not been charged on show plant and machinery as from 1 March 2004. All other deprecation has been applies as in previous years.

Manawatu & West Coast A&P Association Inc

For the year ended 28 February 2022

Trading Income

Catering	(10.68)
Food Vendors	930.00
Hireage of A & P assets	2,178.46
Horse Measuring Income	2,384.34
Membership	245.66
NZDE Advertising	1,400.00
NZDE Income/Entries	14,631.66
Trade Sites	684.78
Total Trading Income	22,444.22

Other Income

Donations & Grants	24,610.01
Interest Income	25.41
MSD Wage Subsidy	23,883.99
Other Revenue	9,674.40
Resurgence Support Payment	14,022.69
Resurgence Support Payment (Wage Subsidy)	2,782.62
Sponsorship	37,619.56
Total Other Income	112,618.68

Operating Expenses

ACC Levy	43.50
Advertising	3,078.26
Catalogue & Schedules	4,089.50
Catering Expenses	2,496.56
Cleaning	1,253.23
Conference Expenses	247.82
Contractors	6,450.00
Depreciation	2,802.94
General Expenses	7,306.06
Hireage (431)	3,209.00
Insurance	1,138.79
Judges/steward/announcer Expense	2,756.95
KiwiSaver Employer Contributions	1,029.60
Levies	1,670.01

Light, Power, Heating	2,736.16
Management, Consulting & Accounting	9,200.00
Measure Horses expenses	747.85
NZDE Youth Shirts	2,240.41
Office Expenses	527.89
PAYE	5,276.04
Postage	508.51
Printing & Stationery	2,990.67
Refunds	5,944.53
Repairs and Maintenance	818.23
Ribbons & Trophies	5,965.30
Rubbish	833.10
Salaries & Wages	27,787.76
Sawdust	13,708.00
Sound Systems	1,560.00
Subscriptions	544.19
Telephone & Internet	1,257.85
Travel & Accommodation-National	474.78
Website & Computer Expenses	804.11
Total Operating Expenses	121,497.60
Net Profit	13,565.30

Balance Sheet

Manawatu & West Coast A&P Association Inc

As at 28 February 2022

Assets	
Bank	
Current Account	86,178.93
Petty Cash Expenses	60.86
Total Bank	86,239.79
Current Assets	
Accounts Receivable	2,905.00
Total Current Assets	2,905.00
Fixed Assets	
Less Accumulated Depreciation on Office Equipment	(40,518.49)
Less Accumulated Depreciation on Show Plant	(1,218.00)
Office Equipment	23,841.90
Show Plant	56,240.79
Total Fixed Assets	38,346.20
Total Assets	127,490.99
Liabilities	
Current Liabilities	
Accounts Payable	19,807.24
GST	(7,955.48)
Historical Adjustment	(745.00)
Rounding	0.10
Wages Deductions Payable	(4,290.22)
Total Current Liabilities	6,816.64
Total Liabilities	6,816.64
Net Assets	120,674.35
Equity	
Current Year Earnings	13,565.30
Retained Earnings	107,109.05
Total Equity	120,674.35

Depreciation Schedule

Manawatu & West Coast A&P Association Inc

For the year ended 28 February 2022

Name	Cost	Opening Value	Purchases	Disposals	Depreciation	Closing Value
Office Equipment						
Asus X53E (White Laptop)	1,513.17	138.85	0.00	0.00	34.71	104.14
Asus X552M (Black Laptop)	2,748.00	27.55	0.00	0.00	6.89	20.66
Binding Machine WMT/03	750.00	703.12	0.00	0.00	175.78	527.34
Carpet (Green Matting)	1,280.00	0.52	0.00	0.00	0.13	0.39
Dell Desktop for Office	356.52	6.96	0.00	0.00	3.48	3.48
Heat Pump	2,950.00	252.25	0.00	0.00	63.06	189.19
Horse Chip Reader	402.00	16.96	0.00	0.00	4.24	12.72
Internet modem	382.05	254.70	0.00	0.00	127.35	127.35
Office Furniture	8,538.00	0.22	0.00	0.00	0.06	0.16
Roller (Std grass roller)	1,000.00	75.08	0.00	0.00	18.77	56.31
Show Costumes	2,500.00	105.56	0.00	0.00	26.39	79.17
Trestle Tables	1,800.00	75.98	0.00	0.00	19.00	56.98
Total Office Equipment	24,219.74	1,657.75	0.00	0.00	479.86	1,177.89
Show Plant						
50 Barriers	5,822.00	765.84	0.00	0.00	153.17	612.67
Cattle Gate Clamps	247.50	0.00	247.50	0.00	0.00	247.50
Cattle Races X2	5,000.00	5,000.00	0.00	0.00	916.67	4,083.33
CWI Display Boxes	2,925.00	713.39	0.00	0.00	178.35	535.04
Dairy Clipping Frames	600.00	600.00	0.00	0.00	0.00	600.00
Metcalfe Horse Measuring	1,810.00	1,672.00	0.00	0.00	0.00	1,672.00
Milking Cup Clusters X10	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
Milking Vat	1,000.00	0.00	1,000.00	0.00	183.33	816.67
Shearing boards and Holding Pens	9,000.00	2,195.06	0.00	0.00	548.77	1,646.29
Sheep Loading Races X2	1,000.00	0.00	1,000.00	0.00	183.33	816.67
Sheep/Horse/Cattle Pens & Loading Races	48,174.00	47,210.00	0.00	0.00	0.00	47,210.00
Water cylinder replacement, Contra FMG claim 23 Mar 2016	2,430.76	1,226.62	0.00	0.00	159.46	1,067.16
Water Troughs	1,680.00	1,680.00	0.00	0.00	0.00	1,680.00
Total Show Plant	81,689.26	61,062.91	4,247.50	0.00	2,323.08	62,987.33
Total	105,909.00	62,720.66	4,247.50	0.00	2,802.94	64,165.22

ANNUAL MEMBERSHIP of the MANAWATU WEST COAST A&P ASSOCIATION

Why don't you join us? Become a member of our Show and receive members' privileges.

We are a friendly bunch who love bringing the show to you, and who would enjoy the company of you or your business.

Annual Cost - \$50 excl GST

For that you receive:

1. Tickets to the annual show = 2 x adults, children under 13 years free
2. All-day hospitality upstairs in the Members' lounge, with free tea, coffee and biscuits.
3. Lunch (pre-ordered @ \$15/head) in the members' lounge.
4. Car parking close to the action.
5. The satisfaction of supporting an organisation with a 135 year history, that brings a 'snap shot' of country life to the urban community.

Name: _____

My email address: _____

My Postal Address: _____

Home Phone: _____

Cell Phone: _____

❖ **I have paid \$50.00 by Internet Direct Credit to Account Number 020727:0033284:00, with my name and initial as reference, and coded 'Annual Member'**

Signed: _____

Please return this membership application form to:

Manawatu A&P Association, P O Box 501, Feilding, 4740.



Check our website www.manawatushow.co.nz; or Facebook [manawatuandp](#) for more information

Manawatu & West Coast A & P Association (Inc.)
Directory as at 28 February, 2022

Nature of Business

Event Organisers

Address: (physical)

Manfield Park
59 South Street
FEILDING 4702

(Postal) PO Box 501

FEILDING 4740

Email: showmanawatuap@gmail.com

Website: www.manawatushow.co.nz

Face book: [manawatuandp](https://www.facebook.com/manawatuandp)

Telephone: 06 3231886

Bankers:

Bank of New Zealand

Accounts Reviewer:

Mary Davis, Levin

Treasurer:

(vacant)

Administrator/Office Manager

Lisa Edgeworth

Honorary Solicitor

Mr Sam Rowe

Fitzherbert Rowe, PNth